



June Part II & July Part III, IV, & PHT Exams Cancelled at NYCC Testing Site

Due to COVID-19 circumstances outside of our control and with the State of New York's restrictions governing the return to campus activities, *New York Chiropractic College* (NYCC) is having to withdraw the use of their campus as a test site for the **June Part II, July Part III & PHT, and the July Part IV** exam administrations. This campus site closure gives us no choice but to completely cancel the administrations of the July Part III & PHT exam and the Part IV exam at NYCC. Travel restrictions, site preparation, and limited alternate site availability due to a full re-administration prevent us from offering the exam at another location. The June Part II exam is being offered at available Prometric Testing Centers (PTC) as long as additional government restrictions in June do not prevent the closure of those PTCs.

We understand and share in your frustration around the impact that the COVID-19 restrictions are having on your journey to chiropractic licensure. We assure you we are doing all we can within the government's guidelines to administer exams. The unfortunate reality of the situation is that so much of it is out of our control.

Please see below the options available to you:

- **June Part II (PTCs only)**

Affected examinees will be rescheduled to a Prometric Testing Center and can then go into their application to either cancel or reschedule for a future administration up until the May 15 deadline. If a refund is preferred, please email your request to support@nbce.org. The refunding of your exam fee will close your application and you will have to re-apply and pay for a future administration.

- **July Part III & PHT (completely cancelled)**

NYCC will not be an available test site option when the Part III & PHT applications open on May 8. You may be able to schedule an appointment at another test site depending on site availability and what travel restrictions are in place for New York residents. Please review the NBCE Travel Advisory Notice [here](#). The next available administration at NYCC is the October 2020 Part III & PHT exam with an application deadline of September 17. If a refund is preferred, please email your request to support@nbce.org. The refunding of your exam fee will close your application and you will have to re-apply and pay for a future administration.

- **July Part IV (completely cancelled)**

Affected examinees will be cancelled from the July re-administration and their site preferences and fees will be applied to the November administration with first priority placement. Once November applications become available July 13, site preferences can then be changed, if desired. If a refund is preferred, please email your request to support@nbce.org. The refunding of your exam fee will close your application and you will have to re-apply and pay for a future administration.



Please note, if you plan to test at a location that is outside your local community, it is your responsibility to use extreme caution and judgement before deciding to travel to a test administration. Please do not travel if you are sick and follow local guidelines regarding travel and social distancing protocols. A list of general guidance and links to additional resources regarding travel can be found here: [NBCE Travel Advisory Notice](#)

We continue to be hopeful for the ability to provide future exam administrations at NYCC after July, but due to the ever-changing local, state, and federal mandates, as well as test site availability, we may have to make additional decisions around testing. We encourage you to regularly check for updates on mynbce.org/examinfo and follow us on social media. If additional cancellations should occur, affected examinees will receive an email with additional information. Please make sure your account is up to date with the correct contact information.

Thank you for your continued patience and understanding during this difficult time.

We wish you and yours all the best.

Sincerely,

A handwritten signature in black ink that reads "Norman E. Ouzts, Jr., D.C." in a cursive style.

Norman E. Ouzts, Jr., D.C.
NBCE Chief Executive Officer

A handwritten signature in black ink that reads "Andrew R. Gow, D.C., L.Ac." in a cursive style.

Andrew R. Gow, D.C., L.Ac.
NBCE Director of Practical Testing

A handwritten signature in black ink that reads "Bruce L. Shotts, D.C." in a cursive style.

Bruce L. Shotts, D.C.
NBCE Director of Written Exams