



### **April 2020 Part I Exam Re-administration Update**

The appointment cancellations of the **April Part I Exam** have begun and you may have already received a cancellation email from Prometric. We have been working hard to arrange for an earlier re-administration, but the uncertainty of site availability over the next couple of months, due to COVID-19 social distancing guidelines, does not allow us to provide this option. Instead we are offering additional site availability during the August Part I administration. Appointment times are available on additional dates between **August 13 through August 18** at most sites. Once all cancellations have been processed and the additional site availability has been added to the August Part I administration we will re-open the applications for scheduling by **Monday, April 20**.

You will have until **5:00 PM MT** (3 pm ET, 4 pm CT, 6 pm PT) on **Thursday, July 16** to go online and schedule your Part I appointment through your myNBCE online account. You may reschedule to an available location, date, and time within the August 13-18 administration or you are welcome to schedule for a future administration (January 2021). On-campus testing may become limited and you may have to choose an appointment at an available Prometric Testing Center. Appointments are available on a first-come-first-served basis.

The NBCE understands that the timing of this exam is critical to your eligibility to apply for the Part III and Part IV exams. In order to minimize further delays in your journey to licensure, scores will be released **September 14**. The application deadline for the October Part III/PHT is September 17 and the November Part IV deadline is now September 18.

As of today, we are hopeful for the ability to continue with the administration in August, but due to the ever-changing local, state, and federal mandates, as well as test site availability, we may have to make additional decisions around testing in August. We encourage you to regularly check for updates on [mynbce.org/examinfo](http://mynbce.org/examinfo) and follow us on social media. If a cancellation should occur, affected examinees will receive an email with additional information.

We appreciate your continued patience and understanding during this difficult time.

We wish you all the best and stay well.

Sincerely,

A handwritten signature in black ink, appearing to read "N. Ouzts, Jr., D.C.", written in a cursive style.

**Norman E. Ouzts, Jr., D.C.**  
NBCE *Chief Executive Officer*

A handwritten signature in black ink, appearing to read "B. Shotts, D.C.", written in a cursive style.

**Bruce L. Shotts, D.C.**  
NBCE *Director of Written Exams*